جامعة الجميع الذكية

EVERYONE`S SMART UNIVERSITY

Academic Integrity

Policies and Laws

Academic integrity

Academic integrity is defined as the student's commitment to high moral values and educational honesty in order to show responsibility in achieving his academic success. Do not forget that learning is an investment for your future, if you do not take up the responsibilities upon your shoulder well; be sure that you are underestimating the value of the education that you have been pursuing, and thus the value of your certificates. Academic integrity is the heart of society and its basic building. It determines the credibility of people in their dealings with each other, and in the trust of society members in high levels and positions.

Our core role is to support and enhance academic integrity in the university community by cultivating an environment of academic trust, honesty, fairness, respect, and responsibility for university students, faculty, and staff , meanwhile implementing and supporting the application of the Academic Honor Code and the implementation of the university's academic integrity policy.

Academic Affairs Office is responsible for creating a high levels of academic integrity environment through promoting academic integrity as an essential part of students' personality and intellectual growth, and raise awareness of students, faculty, and staff on issues related to academic integrity, Promoting a climate of trust, honesty and high ethical standards in pursuit of academic excellence, encouraging commitment to honesty and integrity among all members of the university community, and applying the provisions of the Academic Integrity Policy.

Violation of academic integrity that motivate to plagiarism

There are many forms of behavior that violate the standards and principles of academic integrity, and some of them are, but not limited to,

Cheating writing the work of others and unauthorized use of any notes, information and materials in academic exams or other student assignments.

Plagiarism: Quoting statements and works of others, and unauthorized use of intellectual and literary blogs or any information in any academic examination, without reference to it.

Misuse of Academic Assistance: A student's exploitation of the work of a colleague who provides him with academic assistance in a decent way, such as cheating from a special report drawn up by this colleague or from an old test, without informing him of that.

Exploitation of cooperation: The student's dependence on another student within his group to complete a joint assignment/work, or the use of another student to complete individual assignments.

Fabrication and Forgery: The student alters or fabricates the information in an academic test/assignment, or presents a forged medical certificate in order to be absent from attendance.

Impersonation of others: any attempt to be someone else in the class, in a test or exam, or in any kind of academic assignment. In this case, the student who impersonates another person, and the student who motivates the impersonation, will be punished.

Academic integrity at the university is based on the honor principles that were written by university students. Dean of Students works to achieve academic integrity at the university and to prevent fraud and its duties for example, but not limited to: Preventing cheating, investigating cheating, investigating behavioral deviations in consultation with the Director of Student Services, reporting failure due to absence, monitoring exams and tests with academic staff, organizing orientation events for new students, and providing assistance to those who have been placed on probation.

Cheating prevention procedures

Everyone' Smart University adopt a distinguished model to follow up the performance and activities of students on electronic systems through several electronic procedures using specialized global systems, and electronic systems specially developed for the university to this purpose, work in an integrated manner to provide reports on the follow-up of students and control the violators of the academic controls approved at the university.

- The Deanship records all available internet data that students use to access the electronic systems, and checks when the student enters from a place other than the user from it, and thus reveals the students who resort to offices to perform activities and duties instead of them.

- Copying and pasting is prohibited on the portals of semester work, examining repeated semester work that is not based on personal efforts of students and taking the necessary measures, the Students' access to electronic systems is monitored and the time for attending lectures is recorded in full.

- Electronic exams are opened and students are received at the beginning of the exam period. Students are not allowed to enter the exam after thirty

minutes from its start. Students are not allowed to leave the exam before half an hour has passed.

Check Citation Ratio for Research

Everyone's Smart University uses one of the latest global programs to check the citation rate, **"Turnitin Plagiarism Detection Services".**

This is to examine the research and projects submitted by students, determine the percentage of citations in them, and set a standard percentage for accepting the work submitted by students.

The exam

Students who violate the rules of the examination, especially the obligation of academic honesty, may be required to withdraw from the university. Students who fail to follow the necessary instructions while taking an exam will be subject to disciplinary action. During an exam, students are not allowed to communicate with each other. They are not allowed to refer to any books or papers, without explicit permission of the professor.

Written works:

Submission of any written work is the responsibility of the student. Students must submit their work in person on time to the course professor. Of course, it is not allowed to cooperate in the work of the program, or to complete the tasks, without the express permission of the professor of the course. Students should familiarize themselves with all relevant regulations for the available semester and should also consult the professor of their course and advisors regarding the preparation and submission of assignments, paperwork, or research. Students must obtain written permission from the course instructor before using the same research or other written work for more than one course of study. Students who submit works, without a clear attribution of their sources, will be subject to disciplinary action.

Other works:

Students who offer their lectures for sale, memos, papers, or research works during their enrollment at the university, or who accept payment for their work to others, without the prior written approval of the Dean, are subject to disciplinary action. Students who submit forms or solicitations with false information, or forged or misleading signatures; they will be subject to disciplinary action and will be required to withdraw from the program.

Human research:

Students who want to conduct research on humans must obtain approval from an appropriate committee, regardless of the academic subject they want to research in.